

ECOLE INTERNATIONALE DE LANGUES - MONTREUX

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INFORMATION FOR NEW CANDIDATES WHO ARE NOT IN SWITZERLAND YET

Dear Prospective Student,

We thank you for your interest.

To begin the process of getting your entry visa and your student permit, all the bellow mentioned documents are urgently needed.

Documents required and need to be returned

- ␣ Enrolment Form (original), filled, signed and dated
 - ␣ Total tuition fees (Frs. 10'400. -) paid, bank transfer original receipt
 - ␣ Copy of Passport
 - ␣ 6 photographs (passport size).
 - ␣ Copy of Motivation Letter (see example enclosed)
 - ␣ Curriculum Vitae / résumé
 - ␣ Copies of previous DIPLOMAS/DEGREES
 - ␣ Copies of previous WORK experience
- Letter of your company stating that you can work again in your company after your studies (if any)

Once you satisfy the EIL's academic entrance requirements, you will receive:

- ∅ An acceptance letter (Attestation)
- ∅ A local bank receipt together with school attestation of payment (confirmation de règlement de scolarité)
- ∅ A detail programme of your studies (Programme d'études).

You should then go to the local Swiss Embassy, accompany by our representative, in your country with the above documents mentioned, bring along with you also the original (authenticated) of your passport, 4 photographs and your motivation letter.

When meeting with the responsible person from the embassy, tell them that you are accepted in our school even if you do not know French or English well. That is why you are going to studies in our School. You do not need to have previous knowledge of the language. Tell them, also, that you are going to start one year study to get a professional diploma in General French and eventually a diploma in French for Business and Tourism.

Please note that the visa application fee is at your charge.

The embassy will send your papers to the regional visa authorities in Switzerland.

The whole process takes about 12 to 16 weeks

You will then receive an authorization of entry to Switzerland.